



CLEANER

(Payclass 02; Permanent, Based in George)

Department of Family, Community and Emergency Care Faculty of Health Sciences

The main purpose of this position is to provide a cleaning service to ensure an environmentally and a hygienically clean university that is conducive to teaching, learning, and research (based in George, Garden Route District)

Requirements:

- Grade 10, NQF 2
- 1 Year relevant cleaning experience
- Maintain the highest standards of cleanliness, communication skills, and teamwork
- Knowledge of how to use cleaning products and cleaning equipment
- Experience in stock taking

Responsibilities:

- Perform day-to-day cleaning functions as outlined in the standard cleaning specifications and assigned by Supervisor
 - Deep cleaning of all areas as and when required
- Follow cost control procedures to ensure that cleaning supplies and time are used in an efficient manner to avoid wastage
- Consumable supplies are kept in supply to enable cleaning work to continue without disruption
- Cleaning equipment is kept in proper working condition and stored away for safekeeping
- Follow procedures regarding the waste management process
- Identify and report any maintenance issues on site
- Oversee maintenance projects in the absence of the Site Coordinator
- Setting up of venues for meetings
- Prepare venues for examinations and / or tests
- Safety hazards are identified and neutralized, and workplace injuries are attended to as and when they arise
- Lost property of staff, students, and visitors to the University are reported and handed to them upon enquiry.
- Monthly stock take of linen, crockery and cutlery (assets)

The annual cost of employment, including benefits is **R178 348 to R209 820 per annum.**

To apply, please e-mail the below documents in a **single pdf file** to Face.Admin@uct.ac.za

- UCT Application Form (download at <http://forms.uct.ac.za/hr201.doc>)
- Cover letter, and
- Curriculum Vitae (CV)

Please ensure the title and reference number are indicated in the subject line.

The successful candidate will be expected to provide a professional campus cleaning service, in line with the principles of UCT, to ensure a safe and hygienic environment.

An application which does not comply with the above requirements will be regarded as incomplete. Only shortlisted candidates will be contacted and may be required to undergo an assessment.

Due to the physical aspect of the position medical evaluation is compulsory before commencement of employment.

Telephone: 021 650 518
Reference number: E 2 3 3 6 9

Website: www.hr.uct.ac.za
Closing date: 07 April 2026

"UCT is a designated employer and is committed to the pursuit of excellence, diversity, and redress in achieving its equity targets in accordance with the Employment Equity Plan of the University and its Employment Equity goals and targets. Preference will be given to candidates from the under-represented designated groups. Our Employment Equity Policy is available at <https://uct.ac.za/oic/employment-equity>

When you apply for a position at UCT, we collect your personal information to assess your application, communicate with you, and coordinate interview logistics. Information such as race, gender, nationality, and disability status is used to support our Employment Equity obligations. We also verify your references, qualifications, conduct criminal and, for certain roles, credit checks. For more information about how the University of Cape Town uses personal information and your rights, please email popia@uct.ac.za.

The University reserves the right to extend the closing date for applications if deemed necessary and reserves the right to make no appointment.